



*Our family has been in your neighborhood since 1973.*

Brick • Fireplace • Block • Stone • Stoves

March 23, 2020

To Our Valued Customers:

We are making some changes within our organization so we can continue our efforts in following the CDC guidelines for Social Distancing for the health and safety of everyone. This way we can continue to provide you with the best service and accommodate all your needs. In construction, we must be flexible, so we are making these changes now with the hopes for positive change soon.

**OUR UNITED BRICK EAST AND TODD DRIVE SHOWROOMS WILL BE CLOSED UNTIL FURTHER NOTICE.**

Still want to make your selections? We have strategies to keep your process moving forward. Contact your sales person directly. Customer Service and office Support are open: Monday – Friday from 7:30 a.m. – 4:00 p.m. EAST LOCATION ONLY

Our yard will be open Monday – Friday from 7:30 a.m. – 2:00 p.m.

When visiting our yard:

- All orders must be called in, in advance
- Pull in and stay in your vehicle
- Upon yard arrival, call 608-241-3844 and we will begin the loading process
- Both of our locations are enforcing new policies to keep our customers and employees safe so please look for these instructions
- All Sales reps and customer service are working and available 5 days a week so please reach out!

Thank you for being a valued customer. We appreciate your support and understanding at this time.

Sincerely,

Margo Goodwin, President United Brick & Fireplace